

**TOWN OF SUNSET BEACH**  
**Town Council Agenda Items**

**Meeting Date:** October 1, 2012

**Agenda Item Number:** 7f

**Subject:** 2012 Municipal Records Retention and Disposition Schedule

**Summary of Information:** Periodically the Department of Cultural Resources updates the Municipal Records Retention and Disposition Schedule. Council is requested to approve the 2012 Schedule to supersede to 2009 version.

Attachments: (x) Yes ( ) No

TOWN ADM: (x) DEPT. HEAD ( )